



Lake Forest School District 67

The ABCs of District 67

Updated 1/18/11

District Office: 300 S. Waukegan Rd., Lake Forest, IL 60045

Main District Phone Number: 847-235-9657

Main Phone Number for Schools or Staff Directory: 847-234-6010 *

Website: www.lf67.org

E-mail: name@lfschools.net - where "name" is one word including the first letter of the first name and the entire last name.

** (When prompted, press "1" to use dial by name (staff) directory, press "2" to reach one of our schools or report an absence, or press "3" to leave a message for Brainstormers.)*

Do you have a question or concern? Need to know who to contact for dates and events? The list below provides a variety of topic areas in alphabetical order; general information for most topics; and the contact information for the district administrator, support staff member, or affiliated organization responsible for each area. For additional information, please check the district website.

Topic & Contact Information (Phone Number/Email)

Association of Parents and Teacher (APT)

Lydia Steck, President, aptcommunications@comcast.net, <http://lfdist67apt.weebly.com>

Athletics – Schedules and driving directions are posted on the Athletic page of the Deer Path Middle School website.

Jim Troemel, Athletic Director, 847-604-7572, jtroemel@lfschools.net

Attendance – Parents should contact their school office within one hour of the beginning of the school day if their child will be absent, or leaving school early.

Cherokee: 847-234-3805

Everett: 847-234-5713

Sheridan: 847-234-1160

DPM 5/6: 847-615-4470 (press "1" to report an absence, "2" to reach the office)

DPM 7/8: 847-604-7400 (press "1" to report an absence, "2" to reach the office)

Board of Education – Agendas, meeting dates, and contact information for individual Board members are posted on the district website. Click on "School Board" from home page of the district website.

Pam Burke, Board Clerk, 847-604-7420, pburke@lfschools.net

Brainstormers – a self-funded before and after school enrichment program. Click on "Quick Links" and "Brainstormers" from the district website to view the current offerings.

Bridget Booker, Director of Brainstormers

Mary Beth Sauser, Secretary for Brainstormers, 847-604-7408, brainstormers@lfschools.net

Curriculum

Kyle Schumacher, Asst. Superintendent of Educational Services, 847-604-7416, kschumacher@lfschools.net

OR Dr. Andy Henrikson, Asst. Superintendent of Curriculum & Instruction, 847-604-7440, ahenrikson@lfschools.net

Discipline – For questions or concerns at the school-level, please contact your building's Principal or Assistant Principal.

Dr. Michael Cyrus, Asst. Superintendent of Human Resources, 847-604-7403, mcyrus@lfschools.net

District Policies and Procedures

Dr. Harry Griffith, Superintendent of Schools, 847-604-7420, hgriffith@lfschools.net

Early Learning Program (Preschool) – District 67 operates an early learning program for students 3-5 years of age with special education needs.

Anne Dunn, Director of Student Services, 847-235-9661, adunn@lfschools.net

Ann Berardi, Early Learning Program Teacher, 847-235-9667, aberardi@lfschools.net

Email Announcements – To sign up to for your school's email list (listserve) to receive school and district updates, go to the district website and click on Schools/Listserve Signup. Enter your email address and follow the instructions.

Fees

For payment of fees, contact Natalia Malagon, Fee Specialist, 847-604-7437, malagon@lfschools.net

All other questions and concerns should be directed to: Jennifer Hermes, Asst. Superintendent of Business Services, 847-604-7402, jhermes@lfschools.net

Finances

Allen Albus, Deputy Superintendent of Finance and Operations, 847-604-7457, aalbus@lfschools.net

Fine Arts / Music

Kyle Schumacher, Asst. Superintendent of Educational Services, 847-604-7416, kschumacher@lfschools.net

Flyers / Community Information – Non-profit community organizations **must** submit their flyer via email as a .pdf attachment. *Subject to approval and discretion of the Superintendent of Schools (or his designees)*, flyers will be to be posted on the district website in the "Green Backpack" and referenced in each school's e-newsletter. For more information, click the Green Backpack icon on the homepage of the district website (www.lf67.org).

Janice Patterson, Communications Asst./Webmaster, 847-604-7421, jpatterson@lfschools.net

Food Service / School Lunches – Information regarding the district lunch program and the online prepayment service for your child's school meal account can be found on the district website (About District 67/Food Services). For online payments, go to www.mynutrikids.com.

Anne Simons, Quest Food Service Director, 847-604-7476, asimons@lfschools.net

Jennifer Hermes, Asst. Superintendent of Business Services, 847-604-7402, jhermes@lfschools.net

Explore / Quest Programs (Gifted Education) – Parents who believe their child requires services from the Explore (grades K-4) or Quest (grades 5-8) programs should contact their child's classroom teacher, building principal, or Explore/Quest teachers. For questions regarding the screening process and procedures, contact Dr. Ingrid Wiemer, or Colleen Brueggeman.

Dr. Ingrid Wiemer, Director of Gifted Services 5-8, 847-615-4468, iwiemer@lfschools.net

Colleen Brueggeman, Director of Gifted Services K-4, 847-615-4474, cbrueggeman@lfschools.net

Health – Information regarding health services, physical examination requirements, immunizations, and health forms can be found on the district website. (About District 67 / Health & Safety).

Nurse's Offices:

Cherokee School – 847-604-7478

Everett School – 847-615-4469

Sheridan School – 847-615-4479

DPM 5/6 – 847-604-7419; DPM 7/8 – 847-604-7431

(Honeywell) Instant Alert™ – Notification system for school emergencies, closings and school announcements. Each district family should receive emergency/closing messages at their home phone **(only if your phone system is set to answer on or before the fifth ring)**. To update your profile, or to receive messages via pager, email, cell phone, or any other phone number, visit:
<https://instantalert.honeywell.com>.

Anne Whipple, Director of Communications, 847-604-7409, awhipple@lfschools.net

OR Janice Patterson, Communications Asst./Webmaster, 847-604-7421, jpatterson@lfschools.net

Kindergarten – District 67 offers morning and afternoon Kindergarten programs. A tuition-based Extended-day program is also available. Students must be five years of age by September 1st to be eligible for Kindergarten.

Dr. Michelle Shinn, Exec. Director of Support Services (K-8) / Sheridan School Principal,
847-604-7477, mshinn@lfschools.net

Little Scouts Preschool Program – Little Scouts is a full and half-day preschool program operated year-round in conjunction with Lake Forest High School and housed at the high school's West Campus. Little Scouts offers quality care and developmentally appropriate activities for children six weeks to five years old.

Shari Zander, Director, 847-235-9670, szander@d115.org, www.lfhs.org

Permissive Transfers – All permissive transfers are at the discretion, and subject to the approval, of the Superintendent of Schools. Requests must be submitted in writing and should include as much information as possible to aid in the decision process.

For questions regarding Permissive Transfers: Pam Burke, Executive Asst. to the Superintendent, 847-604-7420, pburke@lfschools.net

Submit written requests to: Dr. Harry Griffith, Superintendent of Schools, Lake Forest School District 67, 300 S. Waukegan Rd., Lake Forest, IL 60045

Publicity – Announcements, news, pictures, or other information regarding District 67 schools, or school-related events may be submitted to the Director of Communications (or her designee) for release to media or for district use.

Anne Whipple, Director of Communications, 847-604-7409, awhipple@lfschools.net

Or, contact Janice Patterson, Communications Asst./Webmaster, 847-604-7421,
jpatterson@lfschools.net

Registration of New Students – Parent or legal guardian must provide proof of Lake Forest residency. If the family is in the process of purchasing/building a home in Lake Forest, they must provide a housing contract with a closing date within 90 days of the date child(ren) will start school and submit a "temporary non-resident tuition" fee (refundable if the closing date stays within 90-day range). Proof of physical examination and current immunization documentation, and a birth certificate are required. Students will be accepted at the grade level recommended by the school of previous enrollment, unless parent and building principal agree on other assignment in best interest of child. Registration can be handled at the school building or (during the summer) at the district office.

Questions regarding residency should be directed to Pam Burke, 847-604-7420,
pburke@lfschools.net

OR Natalia Malagon, 847-604-7437, nmalagon@lfschools.net

School Calendar

Kyle Schumacher, Asst. Superintendent of Educational Services, 847-604-7416,
kschumacher@lfschools.net

Special Needs / Department of Student Services

Dr. Julie Cooley, Asst. Superintendent of Student Services, 847-604-7426, jcooley@lfschools.net
OR Anne Dunn, Director of Student Services, 847-235-9661, adunn@lfschools.net

Spirit of 67 Foundation – Non-profit organization founded and operated by district parents to raise supplementary funds to support District 67. Major Spirit of 67 activities and events include Home Tour, Donor Night, and the Spirit of 67 Grant program.

Sandra Rhine, President, 847-615-6056, Info@spiritof67foundation.org, www.spiritof67foundation.org

Student Records

Requests to SEND Student Records: Robin Ford, Superintendent's Secretary, 847-604-7459, rford@lfschools.net

Allen Albus, Deputy Superintendent of Finance and Operations, 847-604-7457, aalbus@lfschools.net

Technology

Jennifer Hermes, Assistant Superintendent of Business Services, 847-604-7402, jhermes@lfschools.net

Testing / Assessments

Dr. Julie Cooley, Asst. Superintendent of Student Services, 847-604-7426, jcooley@lfschools.net

Transportation / Bus Service / District Boundaries

Maureen Quaid, District Receptionist / Transportation Coordinator, 847-615-4476, mquaid@lfschools.net

Allen Albus, Deputy Superintendent of Finance and Operations, 847-604-7457, aalbus@lfschools.net

Website (www.lf67.org) – Questions regarding the district website should be directed to the Communications Department.

District website: Janice Patterson, 847-604-7421, jpatterson@lfschools.net

Work Permits – Work permits may be obtained from the DPM-West office after 9 a.m. Monday-Friday by completing an application. A parent or legal guardian must accompany student and the following documents must be presented to obtain the work permit: (1) letter/statement of intent to employ signed by prospective employer, (2) evidence of student's age (birth certificate or similar document), (3) student's social security number, and (4) physical dated within one year stating satisfactory health status to work.

School Secretary, (847) 604-7400, Deer Path Middle School West, 95 West Deerpath, Lake Forest, IL 60045.