

**Minutes of a Special Meeting  
Of the Operations Committee  
Lake Forest School District 67**

February 11, 2009

Present: Julia Wold, Sally McDonald, Dan Wagener, Harry Griffith, Allen Albus,  
Jennifer Hermes, Carol White

- November Minutes were approved.
- Dr. Griffith asked Director of Buildings and Grounds, Carol White, to give the committee an update on the Five Year Capital Plan. Carol walked the committee through a revised plan line item by line item. She pointed out the items which have been completed; items which need to be addressed due to safety; and items which can be pushed back due to the state of the economy.

The committee agreed to recommend support for only a few capital projects:

1. Roof at Cherokee;
2. Gas Stove at DPM;
3. Hot Water Heater at Sheridan.

All other major projects are on hold.

- Dr. Griffith and Allen reported that they are meeting with area Superintendents and Business Officials to brain-storm ideas to reduce costs.
- Allen reported that even with the implementation of Shared Services, there are many areas where procedures of the two districts vary significantly. In order to appreciate fully the benefits of Shared Services, we need to continue to review and streamline processes and procedures where feasible. This will lead to improved efficiency and accuracy. The committee discussed streamlining procedures as a potential 2009-2010 Committee Goal.
- The meeting adjourned at 9:40 a.m.