

**Minutes of a Special Meeting
Of the Operations Committee
Lake Forest School District 67**

March 17, 2010

Present: Laurie Rose, John Julian, Dan Wagener, Don Battaglia, Harry Griffith,
Allen Albus, Jennifer Hermes, Carol White, Cornelius DuBose

- The meeting was called to order at 8:03 a.m. and the December Minutes were approved
- Cornelius DuBose, Director of Information Technology, presented an updated timeline for the implementation of fiber optic cable. He reported that the committee overseeing the project looked for ways for both districts and the City to share the fiber band width. He reported that there is a shared service savings potential for District 67 to upgrade the phone system by partnering with the high school.
- Allen provided an overview of the proposed 2010-2011 Finance and Operations Committee Objectives. He reported that the Five-Year Financial Projection, which is normally updated two or three times per year, is now reviewed multiple times due to the extraordinary economic times. Dr. Griffith reported that the Committee will be reviewing the Five-Year Facility Plan at each meeting. He added that during hard economic times planning becomes even more important. To that end, Carol White will continue to provide updates of the Facility Plan.

The committee reviewed and discussed the other proposed objectives including initiating a demographic study with other entities to identify long-term trends; the continuing development of the Employee Portal; and the implementation of a common account structure in both districts.

- Allen reported that a letter will go out in fee packets announcing that 2009-10 10-Pass bus passes will accepted next year and that families will now be able to share passes among siblings.
- Jennifer reported that parents and staff have been happy with the service provided by Life Touch for photography and year books. She recommended and the committee endorsed extending the contract with Life Touch.
- Allen reported that the Facility Use plan that the committee has been working on since fall will go to the Board for approval in April. He asked the committee to review the plan a final time and let him know if they have questions or concerns which have not been resolved before it is taken to the Board for approval.
- The meeting adjourned at 9:43 a.m.