

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
November 18, 2008**

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus and called to order at 7:05 p.m. by President Mark Mitter.

Board members present at roll call were:

Sally McDonald	Chris Rossman
Mark Mitter	Rick Salzer
Jeff Pinderski	Julia Wold
Laurie Rose	

Administration Present:

Dr. Harry Griffith, Superintendent
Allen Albus, Deputy Superintendent
Dr. Julie Cooley, Assistant Superintendent of Student Services
Dr. Andy Henrikson, Exec. Director of Student Learning
Kyle Schumacher, Asst. Superintendent
Jennifer Hermes, Asst. Superintendent
Anne Whipple, Director of Communication

Staff Present: Pam Burke, Board Clerk

Guests Who Signed in: Julie Meadows, LFEA, Jill Hill, APT Executive Board liaison, Tami Schneider, Everett APT liaison, Megan Morris, DPM APT liaison, Beth Clemmensen, Cherokee APT liaison, Bridget Booker, Everett Tech Coach, Fred Koch, Cherokee & Sheridan Tech Coach, Laura Montgomery, DPM East Tech Coach, David Stopps, DPMW Tech Coach.

PRESIDENT'S REPORT

Mr. Mitter reported that the District 67 Board of Education will have 100% participation IASB Conference on November 18. He looks forward to seeing everyone on that date. No Executive Session will be held this evening.

SUPERINTENDENT'S REPORT

Dr. Griffith welcomed everyone to the meeting and suggested rearranging the agenda so that tonight's report on Instructional Technology could be presented before Board Committee Reports.

MOTION: Mrs. Rossman moved seconded by Mrs. Rose that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois move the Instructional Technology Report to follow the Public Participation agenda item.

On voice vote, motion carried.

Dr. Griffith thanked members of the Board of Education for attending the Lake Forest High School Dedication Ceremony on Wednesday, November 5. He noted the event was well attended with nearly 250 community members present. Dr. Griffith reported that the ED-RED Dinner will be held January 26, 2009. He encouraged Board members to attend.

Dr. Griffith noted that the Social Studies Museum Time Zone has temporarily been relocated to Deer Path Middle School East Campus. Thought is being given to moving the Museum to a permanent home at LFHS West Campus.

Also in the Board packet is an update from Kyle Schumacher on the wonderful activities that are taking place in the music department. Dr. Griffith reported he is very proud of the music teachers and the hundreds of students who are involved in the music programs.

The Board Operations and Education Committees are launching into discussions about the redesign of the Deer Path Middle School East campus central office area. The intent is to address a variety of deficiencies from a facilities point of view. The District 67 Finance Committee will be very involved with this process. Before the discussion is presented to the Board of Education, it will be properly vetted to the District 67 Board Committees previously mentioned.

Dr. Griffith announced that the City of Lake Forest, District 115 and District 67 are working together on a wide area network project that will entail the application of fiber optic wire that will connect District 67 schools. The Operations Committee will address this project at its next meeting. The City of Lake Forest will finance a major portion of this project, which will be jointly funded by the City, District 115 and District 67.

Dr. Griffith also reported that a Data Retreat was recently held for lead teachers and the administrative staff. Dr. Cooley advised that the group spent a full day looking at data across the district. Teams from every school were involved and a representative from Lake Bluff District 65 also attended. The Assistant Superintendent of Glenview District 34 led the Data Retreat. The Retreat was school based and very productive. Dr. Griffith sees this as being an annual event in the District.

Dr. Cooley briefly reported on the Compass Learning software program that was brought into the District about three (3) year ago. She reported the dramatic increase in use of the program by District families and students. In 2007-08, District 67 students logged 9,315 hours on-line, using Compass Learning. In 2006-07, 46% of the District 67 students had experience using the program. That percentage jumped to 81% in 2007-08.

PUBLIC PARTICIPATION

There was no public comment.

REPORTS

Instructional Technology Report

Dr. Griffith introduced Mr. Schumacher who advised that the Instructional Technology Report is the culmination of several years of work and that the report will be presented in the form of a video. He asked Board members to look for themes of emotional wellness, collaboration, and communication throughout the video. The video focused on the role technology plays in the curriculum and the role of the tech. coaches. It demonstrates the use of technology to enhance what is happening in the classroom and focuses on how technology impacts teaching and learning. The tech. coaches have proven to be an invaluable resource in the District.

Board members thanked Mr. Schumacher and the technology coaches for an excellent report. Dr. Griffith thanked the Board of Education for being proactive about the Technology program. Technology is one of the most profound changes occurring throughout the District.

BOARD COMMITTEE

Board Education Committee - Chris Rossman, Laurie Rose

Mrs. Rossman reported that the Committee has not met since the last Board Meeting. The next meeting will be held on December 12 at 8:00 a.m.

Board Operations Committee – Julia Wold, Sally McDonald

Mrs. Wold reported that the Committee has not met since the last Board Meeting. The next meeting will be held on December 8 at 8:00 a.m.

Board Finance Committee – Mark Mitter, Rick Salzer

Mr. Salzer reported that a District 115/67 Joint Finance Meeting was held on November 4 at 7:30 a.m. The Committee reviewed correspondence from Lake Forest Bank and Trust and from the Illinois School District Liquid Asset Fund, updating the District on current financial situations. Both organizations assured the District through correspondence that they are in good financial shape and continue to focus on their commitments.

The Committee reviewed the District's current Purchasing Policy in light of a new law raising the level necessary for using a competitive bidding policy. After some discussion, the Committees agreed to recommend that the policy be changed and District operating procedures be modified.

The Committee also reviewed the determination of the District 67 Tentative 2008 Tax Levy. The District 67 Finance Committee recommends the adoption of the 2008 Tentative Tax Levy. The next Finance Committee Meeting will be held on February 5, 2009.

Board Shared Services Committee – Mark Mitter, Rick Salzer

The Board Shared Services Committee has not met since the last meeting. The committee is scheduled to meet in January 2009.

DISTRICT COMMITTEES

North Suburban Special Education District – Chris Rossman

Mrs. Rossman reported that the NSSED Board has not met since the last meeting. The Board will meet on Wednesday, December 10. NSSED is still seeking qualified volunteers to serve on their Executive Committee.

Illinois Association of School Boards/ED-RED – Julia Wold

Mrs. Wold reported that District has 100% participation at the Joint Annual Conference this weekend.

Mrs. Wold advised that the Constitutional Convention, which appeared on the November ballot, was soundly defeated. She also reviewed a Senate approved bill that required school districts to conduct a law enforcement drill each year to prepare students and school personnel for evacuations for incidents of shootings, and bomb threats. This bill requires schools to conduct a law enforcement drill during each academic year.

Professional Development – Rick Salzer

Mr. Salzer introduced Mr. Schumacher who presented an update on Professional Development activities that have taken place in District 67 since the last Board meeting. He reviewed K-8 training and curriculum development, and Academy/KTI Classes. Mr. Schumacher advised that a survey on teachers' professional development was sent out and the results are being reviewed for types of academy classes to provide and the possibility of creating a masters cohort. The survey and results will be available soon. Mr. Schumacher also reported on New Teacher Orientation, Peer Coaching and a Nonviolent Crisis Intervention Training Program. He advised that he will have more exciting professional development events to report at the December Board meeting.

Curriculum Coordinating Committee – Laurie Rose

Mrs. Rose reported that CCC met on November 6 at 4:00 p.m. Mrs. Feeney presented an update on the Elawa Farm project. Ms. Rose reported that the Elawa staff is overwhelmed and is still looking for volunteers to help during the week.

Mrs. Feeney also updated the committee on the progress of the revised grades one through four science curriculum. The implementation of new units is being made over several years to ensure that students do not have gaps in their learning.

Ms. Hardy, DPM Language Arts teacher, presented an update on the *Eval U Write/Criterion* pilot program, which provides immediate feedback to students on their writing. She noted that students who are hesitant to receive teacher editing are very receptive to having the computer critique their writing.

Mrs. Rose reported that Committee members thanked Dr. Henrikson for his leadership and the direction the committee has taken this year.

Spirit of 67 Foundation – Sally McDonald

Mrs. McDonald reported that the Spirit met on November 4. The Board heard a presentation on the use of Orff instruments. A grant was awarded last spring for the purchase of Orff instruments. Mrs. McDonald announced that Spirit family participation is 23%. She encouraged everyone to make a donation. The Golf Outing raised a total of \$58,000 and the luncheon was sold out. Mrs. McDonald reminded everyone that the deadline for grant submission is January 29 at 4:00 p.m. The next meeting of the Spirit Board and Holiday Brunch is December 2 at 9:00 am.

REPORTS

Presented earlier in the meeting.

RECOMMENDATIONS

Approval of 2008 Tentative Levy

Mr. Albus recommended a levy increase of 5.5% in order to ensure that all available revenue from new construction is captured. He announced that because the increase is more than 5% of the prior year extension, a public hearing will be conducted prior to the December Board Meeting. Legal notice announcing the public hearing will also be published.

MOTION: Mr. Salzer moved seconded by Mrs. Rose that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois adopt the Tentative Tax Levy as presented.

The votes were taken by roll call. Votes were cast as follows:

Ayes: Mitter, Pinderski, Rose, Rossman, Salzer, Wold, McDonald.
Nays:
Absent:

Motion carried.

CONSENT AGENDA

The following items were listed as part of the Consent Agenda:

Approval of Minutes: Minutes of A Regular Meeting – October 28, 2008
Approval of Disbursements, Payrolls, and Financial Statements
October 2008 (Exhibit I)
Approval of Personnel Items (Exhibit II)
Approval of Destruction of Audio Recordings: February 27, 2007

MOTION: Mrs. Wold moved seconded by Mrs. McDonald that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois approve the Consent Agenda as presented.

The votes were taken by roll call. Votes were cast as follows:

Ayes: Pinderski, Rose, Rossman, Salzer, Wold, McDonald, Mitter

Nays:

Absent:

Motion carried.

FREEDOM OF INFORMATION ACT (FOIA)

None

FUTURE AGENDA ITEMS

None

ANNOUNCEMENTS

Tuesday, November 25	Parent/Teacher Conferences – _ Day (am Kdgn. attends)
Wednesday, November 26	Parent/Teacher Conferences – No School
Thursday, November 27	Thanksgiving Day – No School
Friday, November 28	Thanksgiving Break – No School
Thursday, December 11	Staff Holiday Party, Haskins Center – 3:30 p.m.
Tuesday, December 16	Board of Education Meeting, 7:00 pm, LFHS West Campus

ADJOURNMENT

MOTION: Mrs. McDonald moved seconded by Mrs. Rossman that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois adjourn the meeting at 8:25 p.m.

On voice vote, motion carried.

Meeting adjourned at 8:25 p.m.

Chris Rossman, Secretary

Date

