

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
September 16, 2008**

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus and called to order at 7:02 p.m. by President Mark Mitter.

Board members present at roll call were:

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| Sally McDonald | Chris Rossman |
| Mark Mitter | Rick Salzer |
| Jeff Pinderski | Julia Wold |
| Laurie Rose | |

Administration Present:

Dr. Harry Griffith, Superintendent
Allen Albus, Deputy Superintendent
Dr. Julie Cooley, Assistant Superintendent of Student Services
Dr. Andy Henrikson, Exec. Director of Student Learning
Rebecca Leafman, District 67 Assistant Principal

Staff Present: Pam Burke, Board Clerk

Guests Who Signed in: Gene Salvadalena, The Charmm'd Foundation, Jenny Edginton, Districts 65, 67, 117 SAP Coordinator, Tori Peirce, LFEA President, Andrea Lemke, Sheridan APT representative, Bob Westropp, Lake Forest/Lake bluff United Way, Jill Hill, Executive APT, Tami Schneider, Executive APT, Lelly Winkker, Cherokee APT representative.

PRESIDENT'S REPORT

Mr. Mitter asked Board members to consider beginning future Executive Session meetings at 5:00 or 5:30 p.m. rather than holding the meetings after the Regular Board of Education meetings.

Mr. Mitter reported that on an annual basis, the State Board of Education bestows three levels of honor at its awards banquet: the Award of Excellence, the Award of Merit and the Award of Recognition. Congratulations to Dr. Griffith for winning the Award of Excellence this year.

No Executive Session will be held this evening.

SUPERINTENDENT'S REPORT

Dr. Griffith thanked Mr. Mitter for acknowledging his recent award from the State Board of Education. He noted that in District 67, it is all about teamwork.

Dr. Griffith introduced Mr. Bob Westropp, President of the Lake Bluff/Lake Forest United Way who announced the kick-off of the fall campaign. Donations to United Way are used to support local youth programs like LEAD, CROYA, youth advocates, and Boys Scouts/Girls Scouts. He asked Board members, staff and the community for their continued support.

Dr. Griffith, Dr. Cooley and Ms. Leafman jointly introduced Mr. Gene Salvadalena, Director of Operations for the Charmm'd Foundation. The Charmm'd Foundation is a private not-for profit organization which focuses on adults in the northern suburbs along Chicago's shoreline. Mr. Salvadalena advised that though the youth are the future, Charmm'd focuses its resources and support on adults as they play a critical role in the lives of children and young adults to teach, empower and model good character and social skills. He reported that this is Year 3 of the initiative for District 115 but Year 1 for the District 67 feeder schools.

Dr. Griffith announced that a District 67/115 Joint Board Workshop will be held on September 17 at 4:00 p.m. at the Lake Forest High School West Campus. The workshop will focus on Board Governance. Attorney Brian Crowley, Franczak Sullivan, LLC and Dr. Griffith will facilitate the workshop. Mrs. Whipple will present communications with respect to conflict.

Dr. Griffith presented the District 67 Sixth Day Enrollment figures. He reported that district-wide, enrollment is 83 students less this year, which is a larger decrease than projected but has no material impact on staffing. Class sizes are within Board policy guidelines in every grade at every school.

Dr. Griffith reported that the Little Scouts Preschool program has opened at Lake Forest High School West Campus and an Open House to welcome families to the new facility was held on Monday, August 18. The program opened this year with an enrollment of 112 students, up from 50 students last year. The program is a District 115 program which is available at a reduced rate to children of high school staff and District 65/67 staff as well.

At Dr. Griffith's request, Mr. Schumacher reported that the Deer Path Art League Gallery is presenting a Lake Forest Teachers' Art Show September 12-29, 2008. The works of District 67 art teachers, Mrs. Michelle Patch, DPM and Ms. Cathy Tkachuk, Sheridan School, will be displayed at the Gorton Community Center. He encouraged Board members and members of the audience to attend.

At Dr. Griffith's request, Mr. Henrikson updated the Board on the Mandarin Chinese initiative. He reported that Jessica Wang has been teaching since the beginning of the school year at Deer Path Middle School and Jun Wang began teaching at the high school

about three weeks ago. The excitement of having these two teachers on campus has generated excitement among the students and enrollment in the programs has grown from 65 students last June to 77 students this fall.

Mr. Henrikson announced a Sister School Reception will be held on October 15, 2008 at 10:00 a.m. to celebrate District 67/115's partnership with Shanghai East China Normal University High School #2. Congressman Mark Kirk will present the keynote address. The Midwest Consulate, The Honorable Ping Huang will present opening remarks. Members of the District 67/115 Boards of Education will be present as well as other community leaders. Lake Forest College will be hosting tours to the delegation. He noted the district is very excited to host such a reception. Mr. Henrikson advised that as World Language Director, he certainly does not intend to diminish the importance of the other foreign languages taught in District 67.

Dr. Griffith reported that the IASB/IASB Joint Annual Conference will be held November 21-23. Friday workshops are well worth attending. He encouraged Board members to attend one of the Leadership workshops on Friday, November 21.

PUBLIC PARTICIPATION

There was no public comment.

BOARD COMMITTEE

Board Education Committee - Chris Rossman, Laurie Rose

Mrs. Rossman reported that the committee met on Tuesday, September 9. Jenny Edgington presented an overview of the data from the 2008 Illinois Youth Survey. This is the first year that sixth grade students were asked to participate in the survey. Data that was collected will be used to enhance and develop additional social-emotional programming. Mrs. Rossman also reported that Mr. Henrikson presented an update on the Mandarin Chinese Initiative, the 2008-09 Goals were reviewed and Mr. Schumacher presented an update on the summer curriculum activities and the institute days that were held before the beginning of the 2008-09 school year. The committee also agreed to move

Board Operations Committee – Julia Wold, Sally McDonald

Mrs. Wold reported that the Operations Committee has not met since the last Board meeting. The committee is scheduled to meet on October 7 at 8:00 a.m.

Board Finance Committee – Mark Mitter, Rick Salzer

Mr. Mitter reported that the Board Finance Committee met on September 15 at 7:30 a.m. The committee welcomed new member Bill Andersen. Mr. Mitter reported that the committee reviewed three items, the 2008-09 Budget, the 403b Written Plan and the payment options for NSSSED. All three items are recommendations on tonight's agenda. The committee also reviewed major capital projects for District 67. A District 67/115 Joint Finance Meeting is scheduled for November 4.

Board Shared Services Committee – Mark Mitter, Rick Salzer

The Board Shared Services Committee has not met since the last meeting. The committee is scheduled to meet on October 9 at 4:00 p.m.

DISTRICT COMMITTEES

North Suburban Special Education District – Chris Rossman

Mrs. Rossman reported that the NSSED Board met on September 10. The Policy Committee reviewed a revised draft of the dissolution policy. This would not impact those that have previously withdrawn from the co-op but would impact those who might withdraw in the future. Mrs. Rossman advised that the issues that will impact the district are on tonight's agenda as discussion or action items. NSSED has scheduled a community meeting to review the building project. The meeting will be held on Thursday, September 18. In Mrs. Rossman's absence, Mrs. Wold will attend the meeting.

Illinois Association of School Boards/ED-RED – Julia Wold

Mrs. Wold reported that the House passed a lotto lease proposal, took action on several vetoes and discussed a capital construction program. The House passed SB 2595, authorizing a partial lease of the state lotto. The state would retain 20% of the proceeds throughout the course of the 50-year contract. The starting bid is \$10 billion - \$7 billion for capital construction (including schools), and \$3 billion for an education trust fund. The Common Schools Fund currently received about \$650 million per year from the lottery. SB 2595 requires the state to funnel \$600 million into the Common Schools Fund per year. Governor Blagojevich introduced the education "lock box" idea last year. Concerns have been raised about the guarantee that the lockbox and 20% of the lotto proceeds will add up to \$600 million each year.

Professional Development – Rick Salzer

Mr. Salzer introduced Mr. Schumacher who presented an update on Professional Development activities in District 67. Mr. Schumacher reviewed summer training and curriculum development for grades 5-8 which included tier 2 development in reading and math. Social studies teachers worked on their essential questions. He also reviewed summer curriculum development for grades K-4. First grade teachers were trained in the new version of ISEL, and grade 3 and grade 4 teachers were trained on the use of their new anthologies.

Mr. Schumacher also noted that Dr. Peggy Allen conducted a three-day academy class for 2nd-8th grade teachers which gave explicit instruction on how to use the ISAT writing rubrics. He also mentioned that Amy Johnston was the outstanding presenter at the three-day institute session in August. Feedback on the institute days looks positive. Ms. Johnston's presentation focused on the new Social/Emotional Wellness initiative.

Curriculum Coordinating Committee – Laurie Rose

Mrs. Rose reported that the committee did not meeting.

Spirit of 67 Foundation – Sally McDonald

Mrs. McDonald reported that the Spirit met on September 9. The Foundation has seen a 35% decrease in funds and a 31% decrease in donors this year. These funds are essential in providing grants for enrichment activities. Information about donating will be distributed at curriculum nights and is available on the District website.

Mrs. McDonald reminded the Board that the Spirit of 67 Annual Golf Tournament will be held on October 6 at Conway Farms.

The next meeting of the Spirit will be held on Tuesday, October 7 at 9:00 a.m.

REPORTS

Illinois Youth Survey Results

Dr. Griffith introduced Ms. Jenny Edgington, the new Student Assistance Coordinator who will be responsible for implementing the prevention, intervention, and support of a comprehensive student assistance program. Ms. Edgington is a tri-district employee and will coordinate services and staff training for grades 5 through 12.

Ms. Edgington reported that in February 2008, Districts 65/67 and 115 participated in the Illinois Youth Survey. Sixth, eighth, tenth, and twelfth grade students were surveyed. The Illinois Youth Survey covers a number of problem behaviors including bullying, nutrition, alcohol, tobacco, marijuana and inhalants. It also measures key risk and protective factors that strongly contribute to community-wide substance use rates. The report she presented reviews the data collected from District 67 students and compares District 67 results with results obtained from over 30 middle schools across Lake County. Overall, District 67 students report lower rates of drug and alcohol use when compared to other Lake County schools that participated in the survey.

Dr. Griffith thanked Ms. Edgington for her report.

2008-09 Board of Education Goals

Dr. Griffith reported that he and the District 67 administration have spent quite a bit of time discussing the 2008-09 Board Goals and working on the conversion of the goals into measurable, quantifiable data. Dr. Griffith advised that he and the administration worked to create a plan, subject to the Board's approval, to turn the goals into a vision and identify performance goals that would be associated in measurable, quantifiable smart ways. The initiatives that are linked to the vision, along with subsequent responsibilities and timelines were also identified.

Tonight, the Board will review three Performance Goals that have been put into specific quantifiable forms that are attainable. This month, Dr. Griffith, Mrs. Whipple, Mr. Schumacher, and Dr. Cooley focused on the Communications Goal Vision

Statement, the Educational Goal Vision Statement, and the Student Development Vision Statement. The Performance Goals, the Initiatives and the Timeline for each of the three goals were reviewed.

RECOMMENDATIONS

Adoption of 2008-09 Budget

A Budget Hearing was held prior to the Board meeting. No public comment was received during the hearing. Mrs. Hermes advised that the budget presented tonight is the same budget that has been on display the last 30 days with minor exceptions. She reviewed the exceptions with Board members. The budget was reviewed by the Finance Committee earlier this week.

MOTION: Mr. Salzer moved seconded by Mrs. Wold that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois adopt the 2008-09 Budget as presented.

The votes were taken by roll call. Votes were cast as follows:

Ayes: Pinderski, Rose, Wold, McDonald, Rossman, Salzer, Mitter

Nays:

Absent:

Motion carried.

Approval of 403(b) Written Plan

Mrs. Hermes reported that there is a new requirement that public school employers must have a written 403 b plan in place and in compliance by January 2009. After some investigation, the District decided to move forward with TCG Advisors, LP at a cost of \$1.50 per participant with a minimum of \$150.00 per month. The written plan was reviewed by the Finance Committee on September 15 and the committee agreed that TCG provides a low cost alternative for a high quality service. TCG also handles the District's 457 Plan.

MOTION: Ms. McDonald moved seconded by Mrs. Rossman that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois approve the 403b contract with TCG Advisors, LP and adopt the plan document as presented in the written document.

The votes were taken by roll call. Votes were cast as follows:

Ayes: Pinderski, Rose, Wold, McDonald, Rossman, Salzer, Mitter

Nays:

Absent:

Motion carried.

Approval of NSSED Building Renovation Project

Dr Griffith reported that the NSSED \$16.1 million renovation project is necessary to improve the substandard conditions at the Highland Park facility and to satisfy long-range needs of NSSED. The District 67 Finance Committee reviewed the project and discussed the terms of the financing proposal. Committee members agreed that given the low interest rate, it makes sense to spread the cost over 15 or 20 years. After discussion, the following motion was made.

MOTION: Mrs. Rossman moved seconded by Mrs. Wold that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois authorize the District 67 board representative to support financing over a 15-20 year period for the new NSA remodel/renovation project on the NSSED property located on Red Oak Lane in Highland Park, Illinois, for an amount not to exceed \$6.1 million cost for the entire project using an average of a two-way and a three-way split of costs among participating school districts for Special Education Revenue Bonds.

The votes were taken by roll call. Votes were cast as follows:

Ayes: Pinderski, Rose, Wold, McDonald, Rossman, Salzer, Mitter
Nays:
Absent:

Motion carried.

Approval of Long-Term Disability Insurance Renewal

MOTION: Mr. Salzer moved seconded by Mrs. Wold that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois approve Standard Insurance as the carrier for the Long-Term Disability Renewal.

The votes were taken by roll call. Votes were cast as follows:

Ayes: Pinderski, Rose, Wold, McDonald, Rossman, Salzer, Mitter
Nays:
Absent:

Motion carried.

CONSENT AGENDA

The following items were listed as part of the Consent Agenda:

Approval of Minutes: Minutes of A Regular Meeting – July 21, 2008
Minutes of An Executive Session – July 21, 2008

Approval of Disbursements, Payrolls, and Financial Statements
July, August 2008 (Exhibit I)

Approval of Personnel Items (Exhibit II)

Approval of Destruction of Audio Recordings: January 13, 2004 – June 26, 2006

MOTION: Mrs. Rossman moved seconded by Mrs. Wold that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois approve the Consent Agenda as presented.

The votes were taken by roll call. Votes were cast as follows:

Ayes: Pinderski, Rose, Wold, McDonald, Rossman, Salzer, Mitter

Nays:

Absent:

Motion carried.

FREEDOM OF INFORMATION ACT (FOIA)

Laborer's District Council, Burr Ridge, IL
Illinois Policy Institute, Springfield, IL
CBS 2, Chicago, IL

FUTURE AGENDA ITEMS

None

ANNOUNCEMENTS

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|-------------------------|--|
| Wednesday, September 17 | District 115/67 Joint Board Workshop – 4:00 p.m. Deer Path Middle School/East Curriculum Night 7:00 p.m. |
| Thursday, September 25 | Deer Path Middle School/West Curriculum Night 7:00 p.m. |
| Wednesday, October 8 | APT Executive Board Meeting – 9:00 a.m. West Campus |
| Monday, October 13 | Columbus Day – No School |
| Tuesday, October 28 | Board of Education Meeting – 7:00 p.m. West Campus |

ADJOURNMENT

MOTION: Mrs. Rossman moved seconded by Mrs. Wold that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois adjourn the meeting at 9:45 p.m.

On voice vote, motion carried.

Meeting adjourned at 9:45 p.m.

Chris Rossman, Secretary

Date